***CRITERIA AND PROCEDURES FOR THE NOMINATION AND SELECTION OF***

***THE SOE MENTORING/ADVISING/SUPERVISING (MAS) AWARD***

**OBJECTIVE**

To recognize excellence in mentoring, advising, and supervising activities within the School of Education (SOE), The University of North Carolina at Greensboro.

What is mentoring?

*Mentoring is a holistic form of teaching and learning; it embraces the professional and the personal, the psychosocial and career facets of a protégé’s development, and such activities as advising, tutoring, coaching, and counseling. Also, mentoring has special qualities, notably the developmental opportunity involving mentors and mentees in learning partnerships, as well as structured and informal activity settings. Mentoring extends beyond formal coursework and/or occurs outside of this context, with respect for learning as a lifelong commitment.* (Mullen, *Mentorship Primer*, 2005)

**AWARDS**

Two Mentoring/Advising/Supervising (MAS) Awards, one for tenured faculty and one for untenured faculty, may be awarded depending on the pool of nominees. The award is pertinent to both undergraduate and graduate levels of education.

**ELIGIBILITY**

Full-time tenured and untenured faculty (including lecturers, instructors, and clinical faculty) who have completed at least 3 years at UNCG are eligible for consideration for the Mentoring/Advising/Supervising Award. No person may receive a second award within 5 years.

**CRITERIA**

The Mentoring/Advising/Supervising Awards selection process defines distinguished or exemplary mentoring as significant efforts that occur over time and with particular emphasis on the academic year preceding the award (in this case, 2016-17). Criteria include:

1. Outstanding success in facilitating student learning.
2. Attention to the academic, career and personal developmental needs of advisees/mentees.
3. Substantial influence on the professional pursuits of students and/or faculty peers.
4. Outstanding success in guiding and facilitating research, scholarship, or artistic (creative) accomplishment of students and/or other faculty members.
5. Consistent success in making complex ideas understandable and meaningful to students.

**EXAMPLES**

Examples of exemplary mentoring/advising/supervising include the following:

1. Collaborated with other campus units to provide support and mentoring for students.
2. Co-authored with student(s) in a refereed journal or with a prestigious publishing press, or completed a major scholarly project that has been disseminated.
3. Co-presented at a national conference(s) with student(s) or faculty members within the academic year.
4. Funded by an outside sponsoring agency to complete work with student(s) or faculty members.
5. Assisted student(s) or faculty members in receiving an award from a professional association or been co-recipients.
6. Devoted time to supervising pre-professional activities of students to promote their growth (e.g., student teachers, counseling interns, etc.).

**NOMINATIONS**

Nominations may be made by students, faculty members, staff, and alumni from UNCG or elsewhere. Nominations can be made by completing a Google form (https://goo.gl/forms/4xUqehksYJMxJW1P2) with descriptions of the nominee’s mentoring/advising/supervising activities of note. After a faculty member has been nominated, he or she will be informed and asked to submit a current vita. All nominations materials should be submitted electronically. Nominations will be accepted until **March 31, 2017** at 5 PM.

**SELECTION PROCEDURES**

Nominations will be solicited both broadly (an open call in the SOE Newsletter) and specifically (a targeted email to department chairs). The School of Education MAS Awards Committee, consisting of faculty members who have previously won MAS Awards, will screen the materials received and determine the award winners. Depending on the number of nominations received, the committee may communicate with student/alumni mentees to get additional perspective on the impact of the nominee in their lives. The MAS award winner will be recognized at the School of Education Faculty Awards Ceremony on May 3, 2017.

**MENTORING/ADVISING/SUPERVISING (MAS) AWARDS**

**Nomination Form**

(Please type or print)

Nominee’s Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Nominee’s Department/Unit: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Nominee’s Rank: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Year of Initial Appointment\_\_\_\_\_\_\_\_\_\_

Nominator: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Faculty \_\_ Student \_\_ Staff \_\_ Alumni \_\_

University/affiliation of nominator, if not UNCG: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_

*Note*. Nominator must be employed at, or be a graduate of, UNCG.

**ALL NOMINATIONS MUST BE RECEIVED BY March 28, 2016 5PM**

**Forward materials to:**

Dr. Laura Gonzalez

lmgonza2@uncg.edu

or

Dr. Stephanie Kurtts  
Email: sakurtts@uncg.edu

Approved award guidelines: SOE Executive Council and Faculty Assembly (11/6/07)